

APTA CSM Poster Presenter Instructions



Poster Presenter Registration, Setup, and Other Information

Date of abstract notifications	Emailed by Oct. 4, 2025
Changes to abstract authors	Have the primary author email Event Program with the changes that are needed.
Changes to author(s) credentials, affiliation, or contact information	These changes must be made in your APTA profile . If you have trouble updating your profile, contact Member Success .
Receipt for abstract submission(s)	Contact the APTA Event Program team .
Presenter registration policy	All presenters are required to register for APTA CSM. Presenters can register online at APTA CSM Registration . The early bird deadline is Nov. 5, 2025.
Registration for poster presentation only	If you are only attending APTA CSM to present your poster, you may purchase an "exhibit hall only" pass — available online closer to the conference date — or on-site in Anaheim.
Guest registration	Guests must also purchase an "exhibit hall only" pass to enter exhibit hall E.
Under 18 attendance	No person(s) under the age of 18 may enter the exhibit hall.
Presenter ribbons	Presenter ribbons are available at poster check-in. Only presenters who attend APTA CSM can obtain a poster presenter ribbon.
Poster check-in	You must check in prior to setting up your poster. Please bring your poster to check in.
Poster setup	After checking in, proceed to the poster area in exhibit hall E. Look for your poster number on the boards in this area and place your poster.
Poster schedule setup and presentation times	Access the schedule for setup and presentation times. Poster presenters are required to be at their poster during the entire presentation window (noon to 2 p.m.). The only exception to this is when you have more than one poster on a given day.
More than one poster on a given day	Please split your time between each of your posters.
Setup notes	The exhibit hall is not always open. You must set up your poster per the setup times in the schedule link above.
Another poster is placed on your poster board.	Please notify someone at poster check-in.
Number of presenters	Due to space limitations, only two presenters can be at your poster during the presentation time. If you have multiple presenters, please switch presenters during your presentation time so that no more than two presenters are at the poster at one time.
Poster removal and disposal	You must remove your poster by 2:30 p.m. on the day of your presentation. Posters not removed by 2:30 p.m. may be discarded. Note: Do not remove the poster board numbers — we reuse them.
Poster hanging, storage, etc.	APTA will not hang or store posters for presenters. Please be mindful of removing your poster when your session is completed.
Financial support for poster presenters	APTA does not provide honoraria, registration, or payment of expenses to poster presenters.

Printing of posters	Poster presenters must print and bring their posters to APTA CSM. APTA does not print posters.
Poster presentation session materials	APTA provides poster boards and pushpins for display of posters. Electrical outlets, seating and audiovisual equipment are not available in the poster area.