

# Terms of the Registration and Conferences Policies for APTA CSM 2025



## Registration

### Important Registration Information for Members:

To receive the member rate, you must be an active member at the time of the meeting. If your membership is approved after you've registered, we regret to inform you that we cannot refund the difference between the member and non-member rates.

We also encourage you to verify that you meet the qualifications for your desired registration category before completing your registration, as category differences are non-refundable.

Membership changes may take up to 24 hours to process on our registration platform. To ensure a smooth experience, we recommend making any necessary updates well in advance of the registration deadline.

### Cancellation Deadline and Policy:

Cancellation requests for preconference and/or full conference registrations received by Jan. 23, 2025, will receive a full refund minus a \$50 administration fee. There will be no refunds for no-shows or cancellations after Jan. 23, 2025. All cancellation requests must be submitted in writing to the [APTA Registration Center](#).

### Group Registration:

Group registration applies only to full conference participants who are active members of APTA. The group must include at least five attendees. If your group consists of fewer than five people, please register each person individually.

### Guest(s):

Guests must register with a paid conference attendee. APTA members, and [those eligible for APTA membership](#), cannot register as guests.

### Substitutions and Name Changes:

There will be a \$50 fee to switch registrations (substitute one attendee for another). Requests must be received in writing by Jan. 31, 2025.

## Exhibit Hall

### Under-Age Individuals:

For safety reasons, individuals under 18 years old (including infants and children in strollers) are not permitted in the exhibit hall at any time and will be escorted from the exhibit hall if they enter. APTA reserves the right to remove any individual from the premises.

### Distribution of Materials:

No materials or media may be passed out or displayed at APTA CSM outside of designated booths or in common areas of the convention center. APTA reserves the right, at its sole discretion, to cancel any

attendee's registration and to remove or require the removal of any attendee who is determined to be distributing or displaying materials or other media in common areas of the convention center or outside of an exhibitor's designated booth without obtaining prior written approval from APTA. If such action is necessary, there will be no refund of fees paid to the attendee, nor will APTA or any of the endorsers or sponsors be liable for any damages, including but not limited to direct, incidental, or consequential damages arising from or related to the attendee's actions or removal from APTA CSM.

#### **Networking Conduct:**

APTA reserves the right, at its sole discretion, to cancel any attendee's registration and to remove or require the removal of any attendee whose networking conduct is determined to be excessive or aggressive. If such action is necessary, there will be no refund of fees paid to the attendee, nor will APTA or any of the endorsers or sponsors be liable for any damages, including but not limited to direct, incidental, or consequential damages arising from or related to the attendee's actions or removal from APTA CSM.

#### **Suitcasing:**

"Suitcasing" is the practice of soliciting business in public spaces or in the booths of other exhibitors by nonexhibiting companies. Suitcasing is prohibited. APTA will take all reasonable and practical efforts to prevent suitcasing at APTA CSM, including ejecting individuals without a refund.

### **Code of Conduct**

By participating in this event, you agree to [APTA's Code of Conduct](#). APTA is dedicated to providing an inclusive experience. Harassment or discriminatory language, behavior, or imagery is not allowed. Those who violate these standards may be removed from participation.

#### **Photographic Disclaimer:**

I understand that I may be photographed and/or audio/video recorded during an APTA event. By registering for an APTA event, I hereby grant APTA the irrevocable right, permission, and license to take photos and/or audio/video record me at this event and publish, reproduce, and otherwise use the photos and audio/video recordings in all forms and media for educational, trade, web, advertising, and all other lawful purposes without compensation. I release APTA from all forms of claims and liability related to my photo and audio/video recording. I agree that the photos and audio/video recordings shall be the sole property of APTA, and I grant, assign, and transfer to APTA all necessary rights to that effect.

#### **Tax-Deductibility Information:**

PTPAC Event: Contributions to PTPAC are not tax-deductible as charitable contributions. Contributions are voluntary. Your contribution will be used to support candidates for federal office who support physical therapy issues. The amount given by the contributor, or the refusal to give, will not benefit or disadvantage the person being solicited.